

Procedures and Rules for the AVIS Tennis Courts

1. General Rules

- a. No outside pros. All lessons are to be given by Peter.
- b. Play is limited to 1 ½ hours on weekends and 2 hours on weekdays.
- c. Reservations take precedence over walk on play.
- d. Brush and line the courts before play.
- e. Proper attire is required—especially tennis shoes.
- f. Code is 3664. Lock the courts if you are the last to leave.

2. Reservation System:

a. Set Up

To log into the reservation system the website is aviscourts.tennisbookings.com
You can use this on a mobile device.

Upon receipt of payment, an application and tax bill, AVIS will provide you with access to the reservation system with a log on and temporary password. You can change it after you log in at the “My Profile” tab.

b. Games:

To set up a game, choose the date on the calendar and select time to play. Hit the Book Now key. Enter the names of everyone that will be in that game. If there is a guest playing, the member setting up the game (the first person on the list—what I am calling the Booking Captain) will be charged for the guest. An email will be sent to each member in the game.

Games cannot be set up more than 7 days in advance. Members cannot set up more than two hours per day. Members can have only 6 pending games. Lessons, clinics, round robins don't count

If you cancel the game, please update the schedule so that others can play. You and the other players in your game will receive an email. There is no cancellation fee. It is a courtesy to other people who would like to play at that time.

If the courts are booked for the time you want to play, you can join the waiting list. You will receive an email if one becomes available.

c. Lessons

Lessons are only going to be after noon on weekends.

During the week, a lesson can be booked whenever Peter is available, unless both courts were booked 24 hours prior.

To schedule a lesson, check the Pro Availability box on the Schedule screen. Enter the time on a court the day you want the lesson. You will be directed to the payment section which is PayPal. You have the option of using your own or creating a Paypal account or using a credit card. You will receive an email to confirm.

If the lesson is canceled, the payment stays in your account for the next time you sign up for a lesson or have guests.

If you have trouble using the system, you can call Peter and he will check his and court availability and set it up in the system for you. You will need to have funds in your account.

d. Events

We will be setting up special events—round robins, clinics, parties, etc. Check that tab periodically to see what is happening.

To join a clinic or round robin, go to the Events tab to sign up. You will receive an email confirmation.

3. Eligibility:

Only Amagansett residents (property owners and full time renters) are eligible to join. A copy of a tax bill or lease must be included with the application.

4. Fees:

Annual membership: \$500 per player

Guest fees: \$20 per guest

Lessons: \$100

You can put funds in your own paypal account or using a credit card and draw down on it throughout the season. At the end AVIS will return unused funds—unless you want to consider it a donation.

Please use the system! Even if you walk on the court, enter your usage in the system. This will help everyone know when there is a court available without driving over.

It may seem unnecessary to enter all the players for each game, but it is our only way of ensuring that the courts are used for members.

This year may be a little difficult as we shake out the quirks with the new courts and a new system. Please let Peter, Joan or Cathy know where we need to make changes, solve problems, whatever!